

TMS MORNING ROUTINES
IMPORTANT INFORMATION FOR PARENTS AND STUDENTS
(Please share with all caretakers of your child)

Morning Arrival:

- No students should be dropped off before 7:50 AM.
- Students should plan to arrive early between 7:55-8:10AM.
- Students who need to arrive early for extra help and/or to meet with teachers, must enter the building by 8:05 AM. Otherwise they will need to wait outside until 8:13 AM.
- Students are expected to be in their homeroom class when the 8:20 bell rings. Students will be marked late to school otherwise. On a 3rd late, a detention will be issued.
- Walking to school or biking is a great way to reduce the flow of traffic and prepare the body for learning. Bicycle riders must wear a helmet. Bicycles need to be locked onto bike racks. Students may not ride bikes or skateboards on school property. Bicycle riders must hand in bicycle permission slip.
- Students may be active on the field as they wait for the 8:13 bell.
- Arriving early will support your child's studentship skills and organization. We also feel it is important for students to have this time to socialize with their classmates before school.
- It is important to note that students who are dropped off after 8:13 have a difficult time getting to homeroom on time. Students arriving after 8:13 AM may enter any grade level entrances or the music entrance near the parking lot.



Drop off and Pick Up locations:

- Tenafly Road, bridge entrance
Pull your car up all the way along the curb to the TMS sign on Tenafly Rd. to allow for more cars to fill in spaces.
- Sunset Lane, TMS parking lot - Pull your **car all the way to the end** of the sidewalk near the stream. Students will be directed to walk around the building to the south side entrances to wait with their classmates.
- If you know your child is coming out late for dismissal. Park in the lot and wait to get on the car line.



Safety and Smiles:

- Students **must exit on the passenger side** of the car near the curb.
- Have your child ready with their belongings to exit the car in a timely manner.
- Never allow your children to walk around the car.
- Maintain a single file car line along the curb and move up as space allows. We need to move up to get as much traffic off of the roads.
- Allow room for exiting cars to use the left lane. Do not drop off students in the left lane!
- Do not drop off students at road intersections.
- Traffic increases on first few days of school and inclement weather days, plan ahead
- Drive SLOWLY and stay ALERT!
- Please be patient, we have new people in our parking lot who are learning too.
- Pedestrians must use crosswalks.

Morning Supervision:

- Outside early morning gathering will take place on the sidewalks and the soccer field near the main office and entrances for all grade levels. Each grade will have its own section and entrance door. Students will enter the building at the 8:13 bell.
 - 6th grade: main office entrance and entrance near statue in courtyard.
 - 7th and 8th grade: entrances near nurse's office, and new wing rooms 123 and 135
- When there is inclement weather, seventh and eighth graders will be supervised in the auxiliary gym and sixth graders will stay in the cafeteria starting at 7:50 AM.
 - Make sure your child is dressed for the weather.